

## Instructions in the Preparation of Application Forms

### —2016 Japan International Award for Young Agricultural Researchers—

1. Applicants for the 2016 Japan International Award for Young Agricultural Researchers must prepare/submit the following forms and documents in English, one copy of each, by post (Original signed documents) and by e-mail (Word files).

[Form 1] Application Form

Application Form made by the recommending institute should be attached with a photograph (30 mm × 40 mm) taken within the past 6 months.

[Form 2] Self-Advertisement

[Form 3] List of Research Achievements

Supporting materials that substantiate the applicant's achievements related to "3. Title of Research Achievement" in Form 1 should be attached - most important research papers (Maximum of 3 items), technical handbooks, patent applications or utility models and newspaper articles, etc.

2. Before preparing an application, please make sure of the qualification of the candidate as indicated in the Application Guidelines.
3. The title of the research achievement should accurately reflect the contents of the research. However, the title may be altered based upon any comments or suggestions made by the Selection Committee.
4. To receive the award, in making the publication list given in Form 3, the candidate should consult fellow collaborative researchers in case of collaborative research, prior to the application; however, written consent is not required at the time of application.
5. All documents must be submitted by post. However, Word-processed files of each document should also be submitted by the recommending institute via e-mail as they will be used for the preparation of a short list. Your personal information acquired from the application form or its electronic file will be handled appropriately within the scope of the purposes of use. Inquiry on this instruction should be made via e-mail ([jaward2016@ml.affrc.go.jp](mailto:jaward2016@ml.affrc.go.jp)).

6. Others

- (1) Letter of Recommendation by the candidate's supervisor, if the recommending institute is different from the institute to which the candidate belongs. (Form is not specified.)
- (2) Letter of Recommendation by affiliate Japanese researchers or Institute (s), if any. (Form is not specified.)

Submit applications to:

Address (by post):

Secretariat of the Japan International Award for Young Agricultural Researchers

Public Relations Office (PRO)

Japan International Research Center for Agricultural Sciences (JIRCAS)

1-1 Ohwashi, Tsukuba, Ibaraki

305-8686, Japan

Email address: [jaward2016@ml.affrc.go.jp](mailto:jaward2016@ml.affrc.go.jp)